



# LYCOMING COUNTY TRANSITION STRATEGY

## The Challenge

Lycoming County, located in north-central Pennsylvania, is a scenic backdrop for a diverse economy. With an estimated population of 123,000, Lycoming County is the gateway to urbanized areas throughout the East Coast. The County is linked to points north and south along U.S. Route 15, which is currently being widened to a four-lane expressway north of the City of Williamsport.

Like other Pennsylvania counties, Lycoming County administers a range of services and programs for public benefit. The principal vehicle for managing County revenue and operations is the annual budget, prepared and managed by the County Board of Commissioners. The large number of priority projects being advanced by the County, from structural flood control to computer upgrades, often required significant capital costs and project management responsibilities. The imperative for a guidance document became evident.

## The Solution

To assist the Board's transition to public office and to provide guidance during future budget negotiations, the County hired Delta to prepare a countywide transition plan. Delta conducted stakeholder interviews to identify priority initiatives being advanced by each County department. Organizational charts were prepared to depict key personnel, and project descriptions were developed to provide a "snapshot" of capital costs and County responsibilities. The following template was utilized to prepare more than 50 project descriptions:

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|--|---|
| 1. Statement of the Problem/<br>Opportunity      | 8. Parties with Indirect Interest                   |
| 2. Questions to Be Resolved                      | 9. Decision-Making Process<br>Required or Suggested |
| 3. Project Description                           | 10. Cost Estimates                                  |
| 4. Decision-Making Entities with<br>Jurisdiction | 11. Prior Decisions Made and By<br>Whom             |
| 5. Role of the County                            | 12. Budgeted Resources Available                    |
| 6. Regulatory Jurisdictions Involved             | 13. Critical Dates and Deadlines                    |
| 7. Parties with Direct Interest                  |   |

The Lycoming County Transition Plan was presented to the County Board of Commissioners as a reference document for officials of County government and the general public. For the first time, the County has one comprehensive document that identifies department responsibilities and priorities.

## CONTACT

**Delta Development  
Group, Inc.**

Planning Services Team

717.441.9030

